



Job Description

Head of Partnerships and Programmes

Reports to: CEO

Location: The HFHGB office in Slough, Berkshire, UK

Salary: £46 350

Background

Habitat for Humanity Great Britain (HFHGB) is part of the international Habitat for Humanity network. We tackle poverty housing around the world by working in partnership with communities and families to achieve their dreams of a safe and decent place to live.

HFHGB is committed to participating in developing impactful programmes and is seeking to fill the new role of Head of Partnerships and Programmes to take this work forward. At HFHGB we work in close partnership with Habitat for Humanity entities across Asia, Africa, the Middle East, and Latin America. We have a growing expertise in housing and shelter, water and sanitation, and humanitarian assistance and have set ourselves ambitious institutional fundraising targets.

Job summary

We are now looking for someone with the experience and the vision to drive forward two key areas: our partnerships with National Offices across the HFH federation and our institutional fundraising. This is a great opportunity to lead HFHGB's partnership work and to work alongside talented colleagues in the UK and internationally.

In this critical senior role, you will lead and develop our programme team to deliver on all planned activities in pursuit of our institutional fundraising targets working closely with colleagues who oversee income generation from corporates and individuals.

You will achieve this through:

- Developing and leading strategy to identify and grow income from institutional donors.

- Inspirational team leadership and participation in the Leadership Team.
- Building and maintaining close relationships with other Habitat for Humanity entities.
- Ensuring critical external organisational partnerships are carefully nurtured.
- Ensuring that focus on impact is fully integrated into our engagement strategy with donors and partners.

Duties

- Leading the implementation and further development of Habitat for Humanity GB's international partnerships ensuring we reach our goals of increasing income and impact through strategic links with other HFH entities.
- Development of our institutional fundraising strategy and growing income from institutional and foundational donors.
- Management, responsibility and accountability for all of our grant-funded programmes.
- To support the Programme Team in their collective and individual work objectives, line managing three staff members.
- To be an active and critical part of Habitat for Humanity GB's Senior Leadership Team.
- Advocate for and represent the organisation to both internal and external audiences.
- Promote and guide quality in HFH GB supported programmes including best practice, knowledge management, and Monitoring, Evaluation, Accountability and Learning (MEAL).

Person Specification (E: essential D: desirable)

- At least five years of experience of partnerships with institutional donors including significant field experience. E
- Experience of fundraising with key donors both institutional and foundational. E
- Proven people management skills with a track record of leading a team to deliver results, achieve shared objectives, and motivating, performance management, personal development, and training. E
- Experience of managing a portfolio of complex programmes, budgets, and reports. E
- The ability to assess complex programme information and translate it into compelling supporter proposals or reports. E
- A strong communicator, both verbally and written. E

- Demonstrable connections and relationships with key sector actors. D
- Experience of building a strong culture of compliance, good governance and accountability to beneficiaries and donors. D
- Expertise in the international development and humanitarian sector, including good understanding of shelter and housing or a related sector. D

This is not intended to be an exhaustive list. Job descriptions may be subject to change.

Flexibility

HFHGB is seeking to rapidly expand its activities and impact to fight poverty across the world. This means that the organisation must be adaptable and flexible and have an ambitious, dynamic and flexible team. It is a requirement of the post holder to be flexible in terms of location (within reason), line management, and duties and responsibilities, and has the ability to travel overseas for at least 30 days per year.