

**Risk Assessment** 

	Team Leader		Dates of trip: Generic Risk Assessment		
	Venue			Number on tea	am
	Date modified				
Hazard (level of the danger)		Risk (lik	elihood o	f happening)	Effect (amount of damage)
<ul> <li>3 Major (e.g. death, major injury or illness)</li> <li>2 Serious (e.g. significant injury or illness)</li> <li>1 Slight (e.g. minor injury or illness)</li> </ul>		<ul><li>3 High (nearly certain to happer</li><li>2 Medium (frequently happens)</li><li>1 Low (unlikely to happen)</li></ul>		ntly happens)	<ul><li>3 High (all team members effected)</li><li>2 Medium (some team members effected)</li><li>1 Low (one team member effected)</li></ul>
		0 NA			
Assessment score = Sever Type of Incident	Hazard	ard x Lik Risk	elihood o Effect	of Occurrence Assessment Score	
Habitat For Humanity Building sit	е	1	1		
Injury - general					H&S signage and whole group briefings. Appropriate usage of PPE. Site inspection before every session, especially at start of day. Watch for 'heroes' who may try to do too much Identify first aiders, and locations of first aid locations, packs. If injury beyond first aid, ACE Assistance Maintain mobile communication across site Inoculations up to date
Back injury					Demonstrate lifting techniques
Injury from holes					Volunteers to dig no more than 3 feet
Electrical injuries					Volunteers to only used fixed electrical tools that have been checked by Team leader Electrical water pumps to be isolated from volunteers Fixed electrical items only to be used after training, with

Fall injuries       Scaffolding to be in good condition without safety guards removed not to be used.         Fall injuries       Scaffolding to be in good condition within grab rails, kick boards and properly anchored         Unsuitable scaffolding to be in good condition. withit grab rails, kick boards and properly anchored       Unsuitable scaffolding not to be used.         Ladders to be in good condition. withit grab rails, kick boards and properly based and tied at the top as appropriate       Volunteers not work on areas where there are not scaffolding pattorms below. (E.g., not over eves).         Trip injuries       Site tidiness briefing, and site and unknown chemicals       Signage, site briefing, PPE Avoid all contact with creosole and unknown chemicals         Asbestos       Not used on Habitat For Humanity sites       If used on a nearby site will need to assess risk of asbestos coming into volunteer work environment and withdraw volunteers in need to assess risk of asbestos coming into volunteer work environment and withdraw volunteers in needs are just a few shards they can be carefully volunteers in to disengage from moving digging, moving soil.         Demolition       PPE, H&S Briefing, site supervision present athrough out the demolition         Other risks       Produce specific risk assessment and control measures for particular sites         Travel in single engine aircraft       Travel with reputable airline, Briefing through orientation manual				
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				Habitat For Humanity GB

## Global Village Team Leader Manual 2018 - Risk Assessment Form

Deep vein thrombosis		Briefing via orientation
		Manual, travel stockings
Roads		
Injury whilst travelling by road		Habitat For Humanity GB to
		brief host coordinator on
		vehicle requirements.
		H&S group briefing
		including mandatory use
		seat belts when fitted. Pre-
		arrange comfort breaks.
		H&S group briefing on the
		use of pickups.
		H&S group briefing on
	_	walking on roads.
Injury whilst travelling by night		As above but with added
		vigilance. Reduced speed if
		required.
Accommodation		
Injury in accommodation		Habitat For Humanity GB to
		brief host coordinator on
		hotel/guest house
		requirements.
		Accommodation to be
		assessed in relation to risks
		of fire and security. In
		particular, door locks, fire
		equipment available and
		maintained, and fire exits not blocked.
		H&S group briefing, including assembly point in
		case of fire.
		TL to take and utilise smoke
		alarms
		Whole team to check and
		report back issues.
Health		Tepoit back issues.
Flare up of existing medical		Team member's orientation
condition		pack advising participants to
Condition		bring medication with them.
		First aid. In case of medical
		intervention needed, ring
		ACE Assistance for advice
		and intervention.
Heat exhaustion/dehydration	+ + +	Nominate 'water monitors'
		to call water breaks
		frequently. Caution people
		about not covering up, lack
		of head cover. Remind re-
		application of sun screen.
		Watch for people over-
		exerting. Rotate jobs. First
		aid – re-hydration sachets
		au – re nyuraliun saunels

Sickness & diarrhoea Anti-bactenal hand wash provided on site and participants advised to bring own supplies. H&S Briefing on need for stringent personal hygiene. Emphasise tood eating rules - loce, Salad, uncocked food, Avoid 'street food' unless advised by Host. Eat-out in recommended restaurants. Be alert to the effect that diarrhoea has on other medications. First Aid. ACE Assistance. Appropriate vaccinations and anti-malarials, H&S briefing on need to take medication and early signs - headache, aching joints for example. ACE Assistance. Appropriate vaccination's when available, H&S Briefing on the need to restaurants. Fill Swine Filu Swine Filu Drunkenness Drunkenness Drunkenness H&S Briefing on the first aid kit, and eye protectors. H&S Briefing - and possistance. H&S Briefing and possistance. H&S Briefing anter of the first aid kit, and eye protectors. H&S Briefing and possistance. H&S Briefing and possistance. H&S Briefing and possistance. H&S Briefing provided by Hot. Casusistance. Brunkenness Brue Brunkenness Brue Brue Brue Brue Brue Brue Brue Brue			
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			services.
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Deletional breakdown		<u> </u>	Consider shareful along in
Relational breakdown			Consider changing sleeping
			allocation. Re-think job
			allocation to move from
			confrontation. TL not
			mention 'Sending Home'
			until all other possibilities
			are exhausted and
			consultation has taken
			place with Habitat For
-		<u> </u>	Humanity GB
Rest and recreation - this section	is the least predict	able and will	
Injury during recreational			H&S Briefing
activities			Specific risk assessments -
			e.g. football on rough or
			coral ground
			If contact sports, retire
			anyone with broken skin (on
			either team)
split teams activities. E.g. some			H&S briefing
members take a tour, others go			Selection of low
shopping.			Assessment Score activities
			Communication capacity
			maintained (mobile phones)
			Nomination of a responsible
			team member to each group
Cultural activities (not all trips will assessments will be made)	I have these activit	ties - some t	rip will have other activities for which other
General safety			Reputable trekking
			company
dehydration			Ensure adequate supplies
			of water
Injury			First aid kit to be carried at
			all times, means of
			communication with base -
			mobile or other
			Produce specific risk
			assessment and control
			measures for particular
			cultural activity as required
Tsunami (not all trips will have this	s risk)	<u> </u>	
General safety			H&S Briefing
-			Evacuation routes
			Awareness of warning
			alarms
			Pre-planned route
			Means of communication (in
			sealed bag)