

Team Leader Role Description

Post Title	Habitat for Humanity Great Britain Team Leader (TL)
Reports to	Habitat for Humanity Great Britain Supporter Services staff
Location	Worldwide
Role summary	Team Leaders come from many backgrounds and experiences, but what ties them together is their commitment to Habitat for Humanity GB's vision, core values and philosophy. Global Village (GV) is one of the cornerstones of Habitat for Humanity GB and team leaders are a direct representative of both the charity and this programme. Team Leaders are responsible for ensuring that GV team members feel well-supported throughout their journey with Habitat for Humanity GB's GV programme—acting as a primary pre-departure contact for volunteers, coordinating the team in-country, and ensuring Builds run successfully.

Main Duties and Responsibilities

Duties and responsibilities may include, but are not limited to, the following:

Pre-departure

- To be the main point of contact between Habitat for Humanity GB and the team,
- To recruit team members for the Build,
- To manage the team's expectations,
- Support and advise team members in their fundraising efforts, and
- To be the extended arm of the Habitat for Humanity GB team and to act as an advocate of the charity.

On the Build

- Being responsible for all health and safety on-site, including first aid, site safety management and daily risk assessments,
- Manage the team's expectations and keep them motivated,
- Acting as a liaison between the local staff and team members when in-country,
- Deal with administrative duties whilst in-country,
- Pay bills and deal with any financial elements of the Build as needed,
- Organise daily team meetings,
- Problem solve when unexpected circumstances arise,
- Deal with conflict within the team and between the team and the community, and
- Promote the work of Habitat for Humanity GB and to encourage team members to continue their involvement with the organisation.

Experience and knowledge

All Team Leaders must:

- Have participated in a GV Build and deputised on a GV Build,
- Well-versed in and committed to Habitat's mission and the purpose of the GV programme,
- Possess the skills and experience necessary to be competent leaders in a voluntary setting,



- Have travel experience in Africa or South East/Central Asia,
- Be trained by Habitat for Humanity GB GV staff,
- DBS checked and First Aid certified,
- Be at least 24 years old, and
- Whilst building skills are desirable, they are not essential.

Essential skills and attributes

All Team Leaders must be able to demonstrate:

- Motivate and inspire others to embrace and advocate Habitat for Humanity GB's vision, core values, and philosophy,
- Proactively seeks out new recruitment and advocacy opportunities.
- Enthusiasm for voluntary work,
- Physical ability to undertake a strenuous role,
- The ability to effectively manage unexpected circumstances and problem solve,
- Experience dealing with conflict,
- Excellent interpersonal skills,
- Patience, and
- A sense of humour!

Benefits to Volunteer

All of Habitat for Humanity GB GV Team Leaders are volunteers. This means that, whilst there is no financial reward for taking on this responsibility, what this voluntary role can offer is opportunities to:

- Make a real difference Habitat for Humanity GB's global work,
- Meet people from all walks of life and work with a dedicated and fun team,
- Travel,
- Upskilling and training, and

Costs associated with the build such as flights, food, transport, accommodation etc. are covered by Habitat for Humanity GB. We endeavour to ensure our Team Leaders are never out of pocket.

Understand and agree to all the above as well as acknowledge that it is at the discretion of the Global Village staff to approve or decline team leader applications based upon references, requirements and experience. Interest in leading does not automatically guarantee acceptance.