



**every
one**

deserves a decent
place to live.

House to Home Supervisor Candidate information pack

Closing date: 16th January 2026

The basics:

- **House to Home Supervisor.**
- **£16,200 to £17,400 (27,000 to 29,000 FTE)**
- **22.5 hours per week.**
- **One year fixed term contract.**
- **Regular travel around Romford (and occasionally other parts of London).**
- **Applicants must have the right to work in the UK.**
- **Benefits incl: 25 days holiday + paid BH (pro rata), up to 5% matched pension contributions, employee wellbeing services, 2 wellbeing days and an annual Habitat Day.**



About Habitat for Humanity GB

Habitat for Humanity Great Britain (HFGB) is part of the international Habitat for Humanity network, tackling housing poverty around the world. Decent and affordable housing is about much more than four walls and a roof – housing intersects with critical development issues, including gender equality, human rights, and climate change. You can find out more about our work at

www.habitatforhumanity.org.uk



We build **strength**, **stability** and **self-reliance** through **shelter**.



About the role

House to Home (H2H) is a newly developed programme, delivering painting and minor household repair services to families across Romford.

The H2H Supervisor will be responsible for the overall delivery and on-site safety of H2H projects, instructing and supporting volunteers to paint, decorate and carry out light-touch repairs within homes. This is an important role, ensuring that volunteers feel empowered and supported, that projects are delivered to a high standard and that safety measures and procedures are followed at all times.

Why this role matters

This role will work collaboratively with members of the public and corporate donors to ensure Habitat for Humanity GB provides the best service possible to people who need our support to make their house a home.



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Your focus and responsibilities

- Leading H2H projects with up to 5 volunteers, typically over a period of two days per home.
- Providing demonstrations, such as painting and decorating, to all volunteers.
- Liaising with clients about their homes and their preferred décor and furniture requirements.
- Ensuring the correct materials are available to carry out projects as required, such as paint, tools and items from Habitat for Humanity GB's ReStore.
- Ensuring safety procedures are followed at all times.
- Escalating safety or safeguarding concerns within a timely manner.
- Liaising with the H2H Volunteer Manager, ensuring there are sufficient volunteers and supervision in place to carry out H2H projects.
- Supporting the Director of Programmes and H2H Volunteer Manager to carry out relevant tracking and reporting duties, providing regular updates and inputs for the organisational Performance Framework.



Your skills and experience – we're looking for someone with...

- Demonstrable experience of supervising volunteer activities and workshops.
- Experience in decorating and home repairs.
- Good knowledge of risk management and health and safety policies and procedures.
- Experience of working with vulnerable individuals and an understanding of the importance of safeguarding and protecting beneficiaries.

Most importantly, we are looking for a positive team member with a commitment to our mission and values, and someone who demonstrates integrity, respect for others and a commitment to equity, diversity and inclusion.



What we offer

Employee wellbeing is pivotal to organisational success and Habitat GB is committed to supporting its people's wellbeing. Our existing offer includes flexible working arrangements, a sabbatical policy, virtual GP services, and "Habitat Day" – an extra day of leave for everyone.

We plan to expand our offer further, establishing Mental Health First Aider training, a buddy system for new team members, and resilience training. We want to foster a resilient and well-supported team and encourage all employees to actively participate in making this happen through suggestions and feedback.

We look to bring colleagues together through online and in person joint working sessions, social engagement, and regular in person meetings.



Start your Habitat journey

We want the recruitment process to give you the opportunity to shine, to share your skills and experience as clearly as possible, and for you to find out more about Habitat for Humanity GB in return. You are welcome to get in touch and arrange an informal chat with Suzanne Taunton (STaunton@habitatforhumanity.org.uk) before applying.

To apply for the role, please send us your CV and a supporting statement (max two sides of A4) telling us about the skills and experience you would bring to the role and your motivation for applying. Send by email (REF: House to Home Supervisor) to: recruitment@habitatforhumanity.org.uk.

Deadline for applications is 16th January 2026 (at 11:59 pm).

Selected candidates will be contacted to agree a suitable time for interview. (Please note that we do not reimburse any expenses incurred during interviews.)

